

## MISSOURI AIR NATIONAL VACANCY ANNOUNCEMENT

### POINT OF CONTACT:

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### POSITION, TITLE, LOCATION

Planning and Programs Officer – AFSC 16R4 (Staff)

Traditional Guardsman (Part-time)/ Maj (O4)

Joint Force Headquarters, Jefferson City, MO

UMD Position #083449334

### OPENING DATE:

26 March 2025

### CLOSING DATE:

26 April 2025

**AREA OF CONSIDERATION:** All officers O2-O4 who meet qualifications and who can become current members of the Missouri Air National Guard.

### DUTIES DESCRIPTION:

Develops and writes Air Force, joint services, and combined plans. Executes planning process based on defense guidance, and HQ USAF, major command, or joint services organization policies, directives, and procedures. Develops assumptions upon which the planning process is constrained. Develops plans that are responsive to Air Force doctrine and war-fighting capability. Coordinates plans between staff agencies to ensure a coherent planning effort.

2. Programs resource allocation according to the Planning, Programming, and Budgeting System. Executes programming actions based on guidance provided from major commands, joint activities, or Department of Defense. Analyzes impact of programming decisions on war-fighting capabilities. Coordinates programming actions to facilitate issue resolution and ensure timely completion.

3. Will work in conjunction with the Missouri National Guard.

### QUALIFICATIONS:

1. Knowledge. Knowledge is mandatory of Air Force, joint services, or combined plan development for the planning, programming, and budgeting system, and planning or programming in multi-functional areas.

2. Education. For entry into this specialty, an advanced degree is desirable in management, business administration, international affairs, or political science.

3. Training. Must have completed a "Core/Technical" Officer training course (have an existing competitive category)

4. Experience. For award of AFSC 16R3, a minimum of 12 months of experience is mandatory in functions of this specialty.

5. Other. 3.5.1. Specialty requires routine access to Tier 5 (T5) information, systems or similar classified environments. For award and retention of AFSCs 16RX, completion of a current T5 Investigation IAW DoDM 5200.02\_AFMAN 16-1405, Air Force Personnel Security Program.

**EVALUATION PROCESS:** Complete applications must be received by COB on closing date.

Letter of Application/Interest

Military and Civilian Resume, include contact info

Record Review/Update from v-MPF (View/Print all pages)

Historical printout of FIT report (fitness testing)

Scan and email application packet to kris.neros.1@us.af.mil